



**NAMIBIA UNIVERSITY  
OF SCIENCE AND TECHNOLOGY**

**FACULTY OF HEALTH, APPLIED SCIENCES AND NATURAL RESOURCES**

**DEPARTMENT OF HEALTH SCIENCES**

<b>QUALIFICATION : BACHELOR OF ENVIRONMENTAL HEALTH SCIENCES</b>	
<b>QUALIFICATION CODE:</b> 08BEHS	<b>LEVEL:</b> 8
<b>COURSE CODE:</b> HMP811S	<b>COURSE NAME:</b> HEALTH MANAGEMENT PRACTICE 4
<b>SESSION:</b> JUNE 2022	<b>PAPER:</b> THEORY
<b>DURATION:</b> 3 HOURS	<b>MARKS:</b> 100

<b>FIRST OPPORTUNITY EXAMINATION PAPER</b>	
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<b>INSTRUCTIONS</b>
<ol style="list-style-type: none"><li>1. Answer ALL the questions.</li><li>2. Write clearly and neatly.</li><li>3. Number the answers clearly.</li></ol>

**PERMISSIBLE MATERIALS**

1. Stationery (pen, pencil, ruler, etc.)

**THIS QUESTION PAPER CONSISTS OF 6 PAGES** (Including this front page)

## SECTION A [ 20 MARKS]

### QUESTION 1(10 MARKS)

**1.0 Select the best appropriate answer for each question.**

- 1.1 Disaster can be defined as: [1]
- A. An occurrence causing widespread destruction and distress
  - B. A catastrophe, grave misfortune.
  - C. A total failure
  - D. All of the above
  - E. None of the above
- 1.2 Soft skills relate to the way you relate to and interact with other people. [1]  
Examples of soft skills include:
- A. Communication, auditing, poor management, corruption
  - B. Honesty, ethics, integrity, poor leadership, disrespect full
  - C. Dishonesty, autocratic leader, poor planner, communication
  - D. Leadership, problem Solving abilities, teamwork,time Management
  - E. None of the above
- 1.3 A RACI matrix helps make .....more quickly, provide clear ..... and ensure ..... is evenly distributed. [1]
- A. Decisions, accountability, workload
  - B. Management, sustainability, responsibilities
  - C. Leadership, responsibility, project resources
  - D. Planning, effectiveness, budget
  - E. Auditing, corruption, funds
- 1.4 The key elements of communication are: [1]
- A. Miss communicates, gossip, attitude, disrespect
  - B. Communicate, receiver, sender, feedback
  - C. Sender, transparency, argumentative, lying
  - D. Feedback, debating, disagreeing, listener
  - E. Dishonesty, disrespect, humiliating language.
- 1.5 Mention the key components of project management. [1]
- A. Strategic Planning, communication, Resources, People
  - B. Organisational Planning, administration, financial reports, time management
  - C. Annual Planning, disciplinary warnings, budgeting, recruiting staff
  - D. Humans resources, complaints, time management, leadership
  - E. None of the above

- 1.6 Financial accountability concerns: [1]
- A. Disbursement, and utilization of financial resources,
  - B. Using the tools of auditing,
  - C. Budgeting, and accounting
  - D. None of the above
  - E. All of the above
- 1.7 Article 25 of the SADC Protocol on ..... provides for integrated disaster risk management in the region. [1]
- A. Safety
  - B. Health
  - C. Politics
  - D. Security
  - E. None of the above
- 1.8 Article 2 of SADC Protocol on ....., Defence and Security co-operation – I) enhance regional capacity in respect of disaster management and co-ordination of international humanitarian assistance. [1]
- A. Security
  - B. Health
  - C. Politics
  - D. Safety
  - E. None of the above
- 1.9 Ethical Principles includes the following: [1]
- A. Beneficence, Non-maleficence, Autonomy and Justice
  - B. Non-maleficence, corruption, auditing, poor management,
  - C. Autonomy, bribing, honesty, poor management,
  - D. Justice, democratic, communication,
  - E. None of the above
- 1.10 Man-made disasters is directly caused by human interferences it includes : [1]
- A. Civil disturbances and non-conventional warfare.
  - B. Warfare: and Refugees
  - C. Accidents and Technology failures
  - D. All the above
  - E. None of the above

## QUESTION 2

### 2.0 INDICATE IF THE STATEMENT IS TRUE OR FALSE

- 2.1 HAZARD is “a liability or exposure to harm; a thing that causes peril”. [1]
- 2.2 Ethics are basic rules or standards of conduct recognized in respect to a particular class of human actions or specific members of a profession. [1]
- 2.3 DANGER is defined as a natural or human-made event that threatens to adversely affects human life, property or activity to the extent of causing a disaster (WHO, 2002) [1]
- 2.4 Business morals: are values which are inherent such as performance excellence, quality, safety, service, and accomplishing desired results. [1]
- 2.5 Risk is defined as “a chance of bad consequences” or “exposure to mischance” or “exposure to chance of injury or loss” or “the probability of harm, damage or injury” [1]
- 2.6 Financial accountability can be measured by an organization’s net income (the surplus of revenues over expenses); liquidity (the cash available to pay bills); and solvency (the relationship of assets and debt or liabilities). [1]
- 2.7 Disaster Management Plan: ongoing process to prevent, mitigate, prepare for, respond to, and recover from an incident that threatens life, property, operations or the environment. [1]
- 2.8 Cash disbursements: to ensure that all cash intended for the organisation is received, promptly deposited, properly recorded, reconciled, and kept under adequate security. [1]
- 2.9 Operational budgets account for the income and expenses associated with day-to-day activity within a department or organization. [1]
- 2.10 Emergency Management: The discipline that deals with and avoiding both natural and man-made disasters. It involves preparedness, response and recovery in order to lessen the impact of disasters. [1]

## SECTION B [ 40 MARKS]

### QUESTION 3 (18 MARKS)

- 3.1 List eight (8) attributes of a good project manager. [8]
- 3.2 Give the different components of a project plan. [7]
- 3.3 Mention at least three components that should be included in project budgets. [3]

### QUESTION 4 (22 MARKS)

- 4.1 Give examples of natural disasters. [6]
- 4.2 Indicate the factors responsible for health hazards due to disasters. [6]
- 4.3 Explain the reasons why projects fail to the sponsors. [10]

## SECTION C [40 MARKS]

### QUESTION 5 (10 MARKS)

- 5.0 According to the values of an EHP, explain your responsibility towards the following: [10]
- Client
  - Employer
  - Employee
  - Profession

### QUESTION 6 (30 MARKS)

6.0 You are appointed as an EHP for the MoHSS only for three months for the Scabies project. You receive funds of N\$ 500.000.00 to plan and budget for your office for this specific three months. Share to the management your project proposal and indicate how you are going to allocate or spend this fund.

[30]

TITLE ,AIM ,OBJECTIVE BENEFITS	5 MARKS
PROBLEM STATEMENT, DESCRIPTION OF THE PROBLEM	5 MARKS
PROJECT PLAN , PERIOD	10 MARKS
BUDGET PROJECT	10 MARKS

**GOOD LUCK**